

Mathematics 1201/2204/2205/3204

Evaluation/ Time Lines Refer to Course Outline

- 1 **Extra Help:** Extra help can be given on a “one to one” help basis. It is usually after regular school hours and can be attained through making an arrangement with me upon an agreed time. Occasionally, extra help is available during lunch hours but due to supervision duties I try to keep this to a minimum.

- 2 **Evaluation:** Notification of when exams, work samples and assignments are due will be put on my website at www.mehihek.ca. Also, from time to time students will need to download material from this site for review purposes. This site usually is up in running by the end of September.

- 3 **Missed Evaluation:**
 - A) ***Out of Town trips.*** Any student that will miss class time as a result of school-sponsored activities, sports, vacations or medical reasons is responsible for any work distributed. It is the onus of the student to catch up on their **own** time. While you may use the option of extra help, **missed lecture notes and/or homework must be obtained first.** Furthermore, it is the **responsibility of the student** to make arrangements with me prior to leaving the area with respect to examination, homework and/or assignments.

 - B) ***Sickness.*** Should you be absent due to sickness you are required to obtain a form from me to be completed by your parent or guardian. This form must be picked up on the first day you return to school and returned to me the very next school day. A comparable test date will be reassigned on the form for you after school hours. Failure to return the form will result in a grade of 0%.

 - C) ***Unexcused Absence.*** A grade of 0% will be awarded.

 - D) Second Chance Exams will be given if requested scheduled at my convenience. If you have to miss work etc. because of one, you must make appropriate arrangements to be present. Otherwise, you will not be permitted to write the exam and the mark on the first exam will stand as is. Furthermore, there will be requirements that must be met before the student is eligible to write the exam.

- 4 ***Assignments:***
 - A) ***Assignments are due before home room*** before 8:03 a.m. in the morning whether we have class that day or not. **LATE ASSIGNMENTS** are accepted. However, if there is a no proper late excused slip provided there are penalties for late

submissions.

- B) Some assignments are to be written in class (primarily 3206). Students are permitted to use their notes, texts or any resources they feel needed to complete the assignment.
- C) Should the in class assignment not be completed, it is the teacher's discretion to have the student complete the assignment outside normal classroom time. If permission is granted to have the assignment taken home for completion, the assignment is due before the first bell 8:03 a.m. the following morning in room 327. **LATE ASSIGNMENTS** are accepted however there are penalties for late submissions!
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|----------------|------|
| Before Recess: | -5% |
| After Recess: | -10% |
| Pm Submission: | -15% |
| 1 day: | -20% |
- 2nd day not accepting usually handed back by this time.
- D) Assignments usually turn out to be worth 20% of your term work (i.e., 10/50 or 11/55 or each is worth two to 4% of your overall final mark)

3 **Notes:**

All students must have a math exercise completely devoted to mathematics only. All notes must be written down from the board when presented. After each session the work assigned must be written down in your math note/work book exercise. The note books will be collected occasionally and viewed to see if you are completing the required task. Generally this will be anywhere from 5 to 10% of the course depending on which course you are enrolled.

4 **Exams:**

Usually there are two per unit. There is one per unit if the unit is worth 15% or less (seven to 10 exams overall each worth four to 6% of your overall mark). A final exam and midterm are administered in academic and advanced courses.

5 **Mark Calculation:**

Your final mark is calculated according to the weight of each unit. (I.e.. 90% on a unit worth 10% is not weighted the same as 90% on a unit worth 20% of the course.)

- 6 All students require a TI-83 graphing calculator, straightedges, pencils, graph paper and for math 3206 a geometry set.

- 7 Final Reminder:
- a) no cell phone usage during class time
 - b) no mp3, ipod players, or cameras of any form
 - c) water only is permitted in the classroom...other beverages must be left outside the classroom in your locker
 - d) please, thank-you, excuse me will always “go along way in the classroom”

Enjoy your year!