

Office Use only
Return Number:

Guest Total:

Grad Seating 2012
Coordinator: Mrs. A. Johnson
Wed. February 8, 2012

Dear Parents & Guardians of the 2012 Graduates of Menihek High School. Grad is quickly approaching and the logistics of seating falls to me. I would love to accommodate everyone; however, we only have space for approximately 800 people. Therefore:

100 Grads X 6 guests = 600	600 + 100 grads [they have to sit!] = 700	800 -700 = 100 invited guests/teachers
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Unfortunately, not everyone will be able to sit in the front and not everyone you want to attend can. Please fill in the sheet below and return it at the **earliest Monday February 20, 2012 (Final, grad fees are also due that day, \$130)** and no later than **Monday March 6, 2012. I will not be accepting any student's list before then**, if you have to be out that day please ensure that it is sent in by someone else or you will have to bring it in later. **Do not bring it to the office; do not bring it to another teacher or leave it on my desk; please hand it to me personally.** I will then assign you a number and check your name off of my list. **Guardians, if you have surprise guests that you don't want your grad to know about, drop me an e-mail ajohnson@lsb.ca between the above dates and I will add their names to the list.**

Trying to accommodate everyone I employ the following method for seating. I assign a number, in the order that the students return this sheet to me - first in the first for front row seats. There are only 40 seats across the front on each side for girls and 40 for boys. **That means only 20 pairs will actually get front row seats for girls and boys each, for a total of 40 pairs in the two front rows.** A grad will be given two guest seats, and then the next grad on the list will be given two guest seats, until all guests have been seated. **If you have an odd number then one person will be sitting by him/herself.** I feel that this is the fairest way to seat everyone as close to the front as possible. Please remember this if you are bringing anyone who may need assistance.

Also, **let me know if someone is in need of wheelchair access [or other health concerns]** then he/she will be placed at the end of the row for his/her convince. Finally, please take into consideration your guests comfort and toleration level for this event as it will be May and unfortunately the gym tends to be hot and stuffy. I hope that this answers your questions and if you have any suggestions I'm willing to listen and incorporate your ideas where possible.

Thanks, Mrs. A. Johnson

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You are guaranteed a maximum of six guests please **include your date (that is if you want to guarantee your date has a seat).** You can also add a wish list of two only.

Graduate Name:	Homeroom Teacher
Contact Number(s):	Contact e-mail:

Guest Names (include date here)

1.	4.	
2.	5.	
3.	6.	

Wish list (not guaranteed)

7.	8.	
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